Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '104'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	_____ device is used to get the output on paper.	Mouse	Monitor	Printer	Modem	C	C
2	_____ is most commonly used input device	Keyboard	Mouse	Webcam	Scanner	A	A
3	_____ memory is of size of finger nail	HDD	FDD	Flash Memory Card	RAM	C	C
4	_____ Is not input devices	Mouse	Webcamera	Microphone	Headphone	D	D
5	_____ allows information to be shared.	Data	notepad	Network	WordPad	C	C
6	_____ shows print preview in MS Word 2019	insert tab	design tab	review tab	file menu	D	D
7	_____ is application software is used for word processing	Ms-Excel	Ms-word	Ms-Access	Ms-Powerpoint	B	B
8	_____ is shortcut key used for select all	Ctrl+I	Ctrl+S	Ctrl+A	Ctrl+N	C	C
9	_____ items are placed at the end the document .	Header	Footer	End Note	Page number	C	C
10	_____ Key is use to start a new paragraph in MS-Word.	Down cursor key	Shift + Enter	Enter Key	Ctrl + Enter	C	C
11	= TODAY() function is used to insert current system date into cell.	TRUE	FALSE			A	A
12	= Upper() function is used to convert the provided text into _____	Small	Capital	Small Caps	Title only	B	B
13	------ data type cannot be used as a data a cell.	Number	Tree	Formula	Text	B	B
14	In a spreadsheet, what will be name of the 5th row and 5th column cell ?	E5	5E	E6	D5	A	A
15	In a spreadsheet, what will be name of the 7th row and 4th column cell ?	D4	G4	D7	G7	C	C
16	.pptx is the extension of Power Point	TRUE	FALSE			A	A
17	_____ view is used to adjust or arrange the matter in the slide.	Slide	Slide Show	Outline	Slide Sorter	C	#
18	_____ are Transitions available in MS - Powerpoint	Fade	Push	Wipe	All of these	D	D
19	_____ is an audio file.	.jpj	.bitmap	.mp3	.png	C	C
20	_____ is NOT a type of chart.	Polygon	Scatter	Pie	Line	A	A
21	___ is standard Internet protocol.	IPX	SPX	TCP/IP	ITC	C	C
22	___ shortcut key is used for refresh in Internet Explorer	F1	F12	F3	F5	D	D
23	____ Folder shows the deleted Emails from Email account.	Inbox	Outbox	Sent Mail	Trash	D	D
24	____ is used to store permanent information.	CPU	VDU	DVD-ROM	DVD-RW	C	C
25	____ key is used to see all the list of Internet Addresses.	F1	F2	F3	F4	D	D